

City of Preston
Regular City Council Meeting
October 14, 2019

Mayor Richard Betts called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.
ROLL CALL Present: R. Peterson, M. Petersen, T. Sieverding
Absent: A. Sullivan, P. Hoffman

APPROVAL OF AGENDA: A motion to approve the agenda as presented. Motion made by M. Petersen, seconded by T. Sieverding. Ayes 3, Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

IIW UPATE ON SPONSORED PROJECT AND WASTEWATER TREATMENT FACILITY: M. Ruden respectfully requested that the schedule be adjusted for the WWTF. If the schedule is adjusted, Preston would not meet the interim compliance schedule, which there would be no penalty. Adjusting the schedule would assist IIW with their workload. The Manchester field office is fine with this change if it is no longer than four months, which it is not. Also, construction is scheduled to be two months ahead of schedule. M. Petersen wondered how long construction will take. M. Ruden stated approximately four months. The construction crew will have one year in which to complete the project. Mayor Betts questioned as to whether this will affect the grant we have applied for. M. Ruden stated this will not affect the grant and we should hear back on it sometime in early November. Regarding the Sponsored Project, there is a meeting set up for Tuesday, October 22nd with Lee Wagner. It will be a conference call at 11:00 am to 12:00 pm. M. Ruden will be at Preston City Hall for the conference call. T. Weinschenk stated she will be attending a SRF Sponsored Project Workshop in Ankeny, November 20th.

APPROVAL OF CONSENT AGENDA: A motion was made by M. Petersen to approve the consent T. Sieverding seconded. Ayes 3, Nays 0. Motion carried.

Payee	Description	Amount
BRAD DEERY MOTORS INC.	POLICE CAR - TRUNK PASSIVE ENTRY	\$204.00
PRESTON TELEPHONE COMPANY	SEPTEMBER PHONE SERVICE	\$653.42
UNITED STATES CELLULAR	POLICE CELL PHONE	\$105.66
UNITED STATES CELLULAR	POLCE/FIREDEPT CELL PHONE	\$317.84
UNITED STATES CELLULAR	POLIC CELL PHONE	\$105.72
CARDMEMBER SERVICE	OPERATING SUPPLIES PURCHASE POLICE	\$405.08
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA SYSTEM BILLING-FY2019	\$1,200.00
KELTEK	MAINTENANCE SUPPORT/BWCS	\$398.00
QUILL CORPORATION	PRINTER INK - COLORED	\$107.70
KIRKWOOD COMMUNITY COLLEGE	LAW ENFORCEMTN/TRAFFIC TRAINING	\$100.00
RIES PEST CONTROL	FALL INSECT TR./RODENT BOXES-FIRE DEPT	\$139.10
YADD OF, BILL	3 DOOR SYSTEMS/MENARDS	\$1,187.12
HWY 64 DIESEL	OIL FILTERS/FUEL FILTERS/ GAS CAP	\$148.94
GERARDY OUTDOOR POWER	MOUNT NEW ENGINE 706 TANKER	\$1,256.75
MAINSTAY SYSTEMS INC	HDWE/SFWR INSTALL/SET UP	\$1,278.00
MPH INDUSTRIES INC	SPEEDGUN/ANTENNA	\$2,189.00
OSCO TANK & TRUCKS SALES, INC	4 WAY RETENTION VALVE/3 ELBOWS	\$157.59
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$327.84
UNITED STATES CELLULAR	FIRE CELL PHONE	\$27.83

UNITED STATES CELLULAR	FIRE CELL PHONE	\$27.87
CITY OF MAQUOKETA	RADIO COMMUNICATION	\$22,875.10
DRISCOLL, DENNIS	REIMB. DRUM PUMP & CONTAINER	\$52.41
KIRBY WATER CONDITIONING	MATRIX FILTER/SOLAR SALT/LABOR	\$161.00
KIRBY WATER CONDITIONING	SOLAR SALT	\$22.50
QUILL CORPORATION	INK, TAPE, STAPLES	\$128.39
PRESTON MUNICIPAL UTIL.	AUGUST UTILITIES	\$5,800.59
PRESTON MUNICIPAL UTIL.	OCTOBER UTILITIES	\$6,256.25
BEHN STUMP GRINDING	GRIND OUT 8 STUMPS	\$1,330.00
JOHN DEERE FINANCIAL	MISC PARTS-CASE TRACTOR	\$2,570.63
PRESTON READY MIX CORP.	STREET PATCHING PO 3424	\$2,812.92
WENDLING QUARRIES INC.	ROAD PATCHING	\$1,535.18
WELLMARK BLUE CROSS & BLUE SHIELD	OCT HEALTH INS.	\$10,795.11
PRESTON MUNICIPAL UTIL.	AUGUST UTILITIES	\$254.99
PRESTON TELEPHONE COMPANY	AUGUST PHONE SERVICE	\$79.58
BAKER & TAYLOR BOOKS	BOOKS	\$507.78
KNOW BUDDY RESOURCES	BOOKS	\$137.70
QUAD-CITY TIMES	SUBSCRIPTION	\$142.99
SMART APPLE MEDIA	BOOKS	\$280.57
THE PENWORTHY COMPANY	BOOKS	\$350.73
DEMCO	LABELS, book marks, misc	\$91.65
ORIENTAL TRADING	HOLIDAY STORY HOUR CRAFTS	\$259.03
QUILL CORPORATION	FOLDERS, ENVELOPES, MISC	\$97.62
CITY OF PRESTON/POSTAGE	AUGUST POSTAGE	\$96.15
JOHN L. FRANKS	SHINGLE WS PARK BATHROOMS	\$351.07
MCDONALD SUPPLY	TAR PAPER- PARK BATHROOM ROOF	\$127.21
TOTAL COMFORT HEATING & COOLING	BLOWER MOTOR BELT-LIBRARY HVAC	\$87.50
BOHLMANN INCORPORATED	STEEL RECEPTACLE WALKING PATH	\$675.00
FOREVER GREEN	TREES WALKING PATH	\$155.87
	WALKING PATH, SKIDLOADER,	
KUNDE EXCAVATING & QUARRY INC	BULLDOZING	\$3,932.50
JACKSON COUNTY ECONOMIC ALLIANCE	CORRECTED INVESTMENT 2019/2020	\$2,000.00
JACKSON COUNTY RECORDER	RECORD HENNING DPA	\$7.00
CARDMEMBER SERVICE	ACT ECON DEV MTG - DUBUQUE	\$977.07
IOWA LEAGUE OF CITIES	LEAGUE OF CITIES REG - MAYOR	\$355.00
GIBSON, MARY	MILEAGE TO ECIA	\$58.00
WEINSCHENK, TERESA	MILEAGE-CIVIC SYMOSIUM	\$161.24
PRESTON TIMES	MINUTES 8/12	\$209.59
ECIA	CODIFICATION - QUINN 1 HR	\$885.63
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$49.00
CARDMEMBER SERVICE	INTERST AND FEES	\$0.00
CARDMEMBER SERVICE	INTERST AND FEES	\$0.00
CARDMEMBER SERVICE	PAINT FOR INCUBATOR BLDG ENTRY	\$44.92
PRESTON TELEPHONE COMPANY	AUGUST PHONE SERVICE	\$656.59
JACKSON COUNTY EMA	EMERGENCY MGT ASSESS.	\$2,783.00
JACKSON COUNTY TREASURER	TAXES/MARVIN PROPERTY	\$350.00
JACKSON COUNTY TREASURER	TAXES EDWARDS PROPERTY	\$41.00
CARDMEMBER SERVICE	INTERST AND FEES	\$305.99
MAQUOKETA STATE BANK	MSB SERVICE CHG	\$40.13
MAQUOKETA STATE BANK	MSB SERVICE CHG	\$39.59

ADVANTAGE ADMINISTRATORS	PSF-MIKE	\$119.70
ADVANTAGE ADMINISTRATORS	PSF-MIKE	\$519.28
ADVANTAGE ADMINISTRATORS	pARTIAL SELF FUNDING - MIKE	\$482.88
ADVANTAGE ADMINISTRATORS	pARTIAL SELF FUNDING - RAY	\$162.33
ELIZABETH MEIER	REFUND OF DEPOSIT	\$345.00
HULING, STEPHANIE	REFUND OF REMAINING DEPOSIT	\$69.85
JOENS, BRUCE	REFUND OF UTILITY DEPOSIT	\$345.00
RIEPE, ADAM	REFUND OF REMAINING DEPOSIT	\$159.37
SHMIDT, KENNY & AMANDA	REFUND OF UTILITY DEPOSIT	\$345.00
BADRICK'S SERVICE & SALES	POWER WASHER PARTS	\$118.77
PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	\$134.86
WPPI	EFFICIENT STREET LIGHTING	\$377.64
WPPI	EFFICIENT STREET LIGHTING	\$377.64
IOWA DEPARTMENT OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2020	\$95.00
KEYSTONE LABORATORIES INC	DRINKING WATER ANALYSIS	\$110.00
STATE HYGENIC LABORATORY AR	WATER FEES	\$52.00
CORRPRO WATERWORKS	15PT TANK REVIEW	\$1,385.00
DUBUQUE FIRE EQUIPMENT INC	FIRE EXTINGUISHER INSPECTION/SERVICE	\$612.07
HAWKINS INC	AZONE/CHLORINE	\$558.00
J & R SUPPLY INC.	GATE VALVE, LUGS, SCREWS, RISER	\$1,218.10
PRESTON READY MIX CORP.	ROAD ROCK - WATER LINE REPAIR	\$185.34
IOWA WATER ENVIRONMENT ASSOC.	IAWEA ANNUAL CONFERENCE	\$30.00
ALLENDER BUTZKE ENG. INC.	GEOTECH EXPLORATION WWTF	\$4,000.00
ANSTOETTER CONSTRUCTION	SEWER RELOCATE FINAL PAYMENT	\$2,750.00
ECIA	WW IMPROV - LABOR M. SCHNEIDER	\$795.01
IIW ENGINEERS & SURVEYORS	WWTF-PRELIM DESIGN PHASE	\$5,355.25
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-MONTHLY	\$662.00
QC ANALYTICAL SERVICE LLC	FECAL,ECOLI,CHLORIDE	\$594.00
JACKSON COUNTY RECORDER	RECORD EASEMENT PLASTICS	\$22.00
COUNTRY HOME & EMBROIDERY	3 CITY SHIRTS/BEN	\$39.00
IIW ENGINEERS & SURVEYORS	WWTF PLANNING STUDY 6/23-7/20	\$5,982.75
JERRY'S PLUMBING	SEPTIC TRUCK TO PUMP MANHOLE	\$200.00
ALLIANT ENERGY	ADMIN FEE - SEPT	\$1,000.00
ALLIANT ENERGY	CALLOUT - ELECTRIC OUTAGE 7/9,7/13	\$2,401.25
ALLIANT ENERGY	ADMIIN FEE - OCTOBER 2019	\$6,200.00
GRUHN ELECTRIC ENTERPRISES	METER PARTS/ LIGHT WORK/PLASTICS	\$282.50
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$18.44
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$9.66
PER MAR SECURITY SERVICES	9/19-11/19 SECURITY MONITORING	\$119.48
GRUHN ELECTRIC ENTERPRISES	OVERHEAD WORK/LANT, CUT	
IOWA UTILITIES BOARD	POWER/BUTSCHI	\$1,475.79
WPPI	FY2020 ELEC ASSESSMENT	\$1,452.00
WPPI	SEPT POWER PURCHASE(AUG SERV)	\$67,316.13
1ST AYD CORP.	OCT POWER PURCHASE (SEPT SERV)	\$57,247.79
BORDER STATES INDUSTRIES INC.	BRAKE CLEANER, GARB BAGS	\$118.67
BORDER STATES INDUSTRIES INC.	2 12 IN. ANCHOR 1 IN TAP	\$94.56
BORDER STATES INDUSTRIES INC.	FREIGHT - INV 9-5-19	\$21.01

CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$40.26
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	\$40.26
FLETCHER-REINHARDT CO.	3 CUTOUTS	\$237.70
FLETCHER-REINHARDT CO.	REPLACEMENT OF WIRE STOLEN	\$508.25
JOHN L. FRANKS	INV 2550- CAULK GUN/SILICONE	\$108.86
KEENEY WELDING	GASKET WORK	\$138.59
PRESTON TIMES	ELECTRIC SUPT AD - 2 WEEKS	\$176.26
VM HOIST & CRANE	LOWER HOOK ASSY	\$203.30
PRESTON COUNTRY STORE	INTERIOR LED LIGHT UPGRADE	\$106.00
THOMSON, JASON	GAS WATER HEATER REBATE	\$25.00
IOWA ASSOC. OF MUN. UTIL.	ENERGIZERS - FALL 2019	\$381.00
FAIRBANKS MORSE ENGINE	12 CYL BLOWER/SHIPPING LT PLANT	\$30,619.66
SEITHER & CHERRY	LUMP SUM-SCRAPPING RADIATOR	\$29,700.00
SHERMCO INDUSTRIES	PARTIAL BILLING #7 - INSTALL GENERATOR	\$10,122.00
SHERMCO INDUSTRIES	PARTIAL BILL #9 & #10 INSTALL CAT	\$20,657.25
TAWNEY, CARL W.	22 HRS/150 MILEAGE - LT PLANT PROJ.	\$3,030.25
CARDMEMBER SERVICE	HOTEL-ACADEMY-AMES-SHERYL	\$0.00
WEINSCHENK, TERESA	MILEAGE/LUNCH-CIVIC TRAINING	\$429.93
OLY'S GARAGE	BRAKE HOSE/FLUID/LABOR	\$327.74
NORTHERN MUN. DIST. GROUP	2019 L & R FUND ASSESSMENT	\$1,381.66
CLAYTON ENERGY CORPORATION	AUGUST GAS PURCHASED	\$1,111.09
CLAYTON ENERGY CORPORATION	AUGUST RESERVATION CHARGE	\$5,056.11
CLAYTON ENERGY CORPORATION	SEPT 2019 RESERVATION CHG	\$5,056.11
PEFA 2019 - 258271003	AUGUST 2019 PEFA COMMODITY INV.	\$2,509.76
PEFA 2019 - 258271003	SEPT 2019 PEFA COMMODITY INV.	\$2,505.00
ITRON INC.	HARDWARE/SOFT WARE MAINTENANCE	\$1,321.28
NUTRIEN AG SOLUTONS	2 MAKAZE 2.5 GAL	\$71.42
HARTIG DRUG	UPS - GAS LOCATOR QUOTE FOR SERV.	\$69.19
IOWA ONE CALL	IOWA ONE CALL EMAILS	\$31.40
KOONS GAS MEASUREMENT	8 AMER. METERS / GASKETS	\$3,074.96
METERING & TECHNOLOGY SOLUTION	30 100G GAS ERT - AMERICAN 77.00 EA	\$3,064.64
METERING & TECHNOLOGY SOLUTION	30-AMERICAN/GAS ERTS	\$2,281.28
MADISON NATIONAL LIFE INS CO INC	LIFE INS. OCT. 2019	\$296.89
MADISON NATIONAL LIFE INS CO INC	NOV 2019 GROUP LIFE INS	\$233.41
IOWA MUN WORKERS COMP.	INSTALLMENT 4 - WORK COMP PREM	\$807.00
IOWA MUN WORKERS COMP.	INSTALMENT 3 - WORK COMP PREM	\$807.00
CARDMEMBER SERVICE	HOTEL-ACADEMY-AMES-SHERYL	\$0.00
MULGREW OIL COMPANY	UNLEADED GAS-860 GAL. @2.19	\$1,884.26
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$3,994.00
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL ASSESSMENT, 3RD QTR 2019	\$4,098.60
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	\$3,058.74
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	\$2,471.56
ADVANCED BUSINESS SYSTEMS	INK FOR POSTAGE MACHINE	\$186.25
MIDWEST BUSINESS PRODUCTS	TONER FOR PRINTER LEXMARK	\$189.43
QUILL CORPORATION	WHITE OUT/SHEET PROTECTORS	\$65.25
1ST AYD CORP.	TOWELS/BATTERIES/SAFETY VEST	\$229.97
GATEWAY SUPPLY LTD.	PAPER TOWELS	\$156.97
SOPHICITY	ITnBox SUPPORT	\$500.00
NEOPOST INC	POSTAGE METER RENTAL	\$194.04
TOTAL		\$390,809.88

APPROVAL OF RESOLUTION 2020-13: M. Petersen made a motion to approve Resolution 2020-15 setting the salary of the Public Works/Gas Superintendent, David Michel at \$24.50 per hour effective October 14, 2019 and with the change in the resolution to say, "plus an annual performance review increase on January 1, 2020; and an additional \$1.25 in one-year, January 1, 2021 plus an annual performance review increase." R. Petersen seconded the motion with changes. Ayes 3, Nays, 0.

APPROVAL OF RESOLUTION 2020-14: T. Sieverding made a motion to approve Resolution 2020-14, approving the employment/promotion of Raymond Ernst to Electric Utility Superintendent setting the hourly salary at \$21.00 with the following change to the resolution, "an additional \$.50 once the CAT unit is up and running, plus an annual performance review increase." M. Petersen seconded the motion with the changes to be made. Ayes 3, Nays 0. Motion carried.

APPROVAL OF RESOLUTION 2020-15: M. Petersen made a motion to approve resolution 2020-15 setting the hourly salary for Benjamin Sullivan at \$19.00 an hour effective October 14, 2019 and with the following change to the resolution, "plus a performance review increase January 1, 2020 and with an additional increase of \$2.00 per hour once B. Sullivan receives his Wastewater II certification plus a performance review increase January 1, 2021." T. Sieverding seconded the motion with the changes made. Ayes 3, Nays 0.

UPDATE ON PARKS: T. Sieverding updated Mayor and Council on the Harvest walk that will be Saturday, October 19th and Rock and Roll Bingo that will be Saturday evening October 19th.

UPDATE ON ELECTRIC: T. Weinschenk informed Council that C. Tawney (Light Plant Project Manager) has been ordering the necessary parts to get the CAT generation unit installed. Dick Kunau has ordered the overhead door and the quote is \$3500.00 which is in the budget. There are miscellaneous electric projects going on around town. Dever's project: the transformer has been ordered for 3-phase service. Jesse Kilburg would like to update the 3-phase at his facility. D. Michel and T. Weinschenk met with Alliant regarding this project and the Subdivision over on West Street. Ed Reuter needs electricity to his garage. Per Council electric will run underground in property frontage where the City has a Utility Easement. T. Weinschenk also noted that WPPI Energy has a metering service that has an annual charge of approximately \$3,000.00. T. Weinschenk will have a quote for the next meeting.

UPDATE ON Z34 (NORTH MAIN) DISCUSSIONS: The Street Committee met with ECIA, Chandra and Dan Fox regarding funding for North Main Street. T. Weinschenk also met with the County Engineer, and Z34 is in the County's 5-year plan to be resurfaced in 2022 from the Maquoketa Bridge to Preston. The Mayor discussed the review of North Main (Z34) with River City Paver. The Mayor stated the statistic of road degradation is 1 semi = 600 cars. Preston has a lot of semi traffic on North Main. M. Petersen stated he is not really excited about spending money for an overlay, hopefully we can get by for two years. T. Sieverding stated that the money we can save by partnering with Jackson County would be worth it. T. Weinschenk stated that Jack is getting bids from River City Paving and Determann. These will be presented at the next Council Meeting for possible consideration and approval to potentially get us by until 2022.

OPEN POSITION FOR SANITATION OPERATOR/GAS TRAINEE: Council directed T. Weinschenk to get an advertisement for the position posted.

IPAD'S FOR COUNCIL, SAVINGS: The ROI of IPAD's being purchased for the Mayor and City Council. Expenses of paper copies without delivery = \$1254 per year. Cost of the IPADS = \$1926. The IPADS have paid for themselves.

CODIFICATION: Title IV, Physical Environment

CHAPTER 16, Terrace and Driveway Regulations; No changes

CHAPTER 17, Sump Pump Drainage; 6-17-1 Sump Pump Drainage, it is listed twice. The first one needs to be removed. 6-17-1.1 In the second sentence 'if' needs to be 'is'. 'Street Superintendent' needs to be changed to 'Public Works Supervisor'. 6-17-1.2 'Street Superintendent' needs to be changed to 'Public Works Supervisor'. 'Council Committee Members' needs to be removed. 6-17-1.5 'Street Superintendent' needs to be changed to 'Public Works Supervisor'.

CHAPTER 18, Outdoor Furnaces – Covered in another code?

CHAPTER 19, Accessory Buildings and Structures; T. Weinschenk to get with Marla, ECIA to see if there is a better ordinance.

CHAPTER 20, Division of Taxes Levied on Taxable Property in the Preston Urban Renewal Area; 6-20-1, Purpose; last sentence change 'area' to 'areas'.

Mayor Richard Betts requested a motion to adjourn. Motion made by T. Sieverding, seconded by R. Petersen. Ayes 3, Nays 0. Meeting adjourned at 7:45 p.m.

Richard Betts, Mayor

ATTEST:

Teresa Weinschenk, City Administrator/Clerk